

PMA Trustee Meeting for Friday, June 23rd, 2023  
115 Park Meadows at 1:00pm

Marian Glancy, President

Jim Orme, Vice President

Wayne Gulden & Bette Kelley, Treasurer

Connie Johnson-Chapman, Secretary

Treasurer Updates:

- 1.) Need to notify residents of re: new PMA bookkeeper starting August 1st. Matt Cole is the new PMA bookkeeper. Wayne said "transition notes" from previous bookkeeper sent to Wayne have been forwarded to Matt.

Miscellaneous topics discussed:

- 1.) Roofing, etc. w/ contractor (Richard Taylor III of Double T).
  - a.) #230 gutter not cleaned because of bird nest occupied by pre-fledgling birds.
  - b.) Will submit list of PMA gutters needing to be replaced.
  - c.) Discuss over-flowing gutter concern from #105 to be discussed with Richard. (Double-T presently not under contract?)
  - d.) Marian to ask Richard to document PMA roof "problems" and report findings to PMA Trustees.

Aside: Marian said that Trustees need to be more formal with contractors when requesting troubleshooting information, repair estimates and the use of subsequent contracts when contractors' services are engaged.

e.) Wayne reported that he is compiling data re: old and new PMA roof data. (Marian asked about available information regarding previous roof replacements.) Wayne has line drawings/templates for PMA residences.

AC Services camera check of drainpipes:

Marian to schedule meeting with Heidi to discuss AC Services' estimate and scheduling an interior "camera check" of drain pipes located at eastern portion of PMA Commons property.

Trustees' Request for emergency contacts from PMA Residents:

No response from residents. Suggested that request be repeated at meeting with residents to discuss Criterium Report.

PMA Handyman: Trustees want to schedule a short meeting w/ Julio to introduce themselves, to discuss his schedule, and his proposed duties, etc.

Trustees discussed #120 request for addition of "parking strip" near drive, and tree removal compromising foundation?